

**DELAWARE PROFESSIONAL STANDARDS BOARD  
PROFESSIONAL DEVELOPMENT AND ASSOCIATED  
COMPENSATION SUBCOMMITTEE**

The Townsend Building  
401 Federal Street, Suite 2  
Dover, Delaware 19901

**Meeting Minutes**

Department of Education  
Cabinet Room  
Dover, DE 19904  
March 13, 2017  
1:00 P.M.

**Members Present:** Theresa Bennett, James Comegys, Darren Guido, Jon Neubauer, Deborah Stevens, Rhonda West

**Members Absent:** Byron Murphy, Susan Bunting, Matt Burrows, Donna Johnson, Travis Moorman

**Others Present:** Chris Kenton, PSB Executive Director; Laura Makransky, Deputy Attorney General, representing the PSB; Rick Lane, PSB Administrative Assistant

**I. Opening**

**A. Call to Order:** Theresa Bennett called the meeting to Order at 1:55 p.m.

**B. Roll Call**  
Rick Lane conducted roll call for the meeting with 6 members present (Bennett, Comegys, Guido, Neubauer, Stevens, and West).

**C. Approval of Agenda**  
Due to insufficient members in attendance for a vote and approval, the agenda was not able to be approved.

**D. Approval of Minutes**  
Due to insufficient members in attendance for a vote and approval, the minutes for the January 11, 2017 meeting were not able to be approved.

**II. Presentations**

A conference call presentation was given by Digital Promise discussing the professional learning micro-credential approval process.

### **III. Professional Standards Board Update**

Chris Kenton updated the committee on recent activities of the PSB.

### **IV. Committee Membership and History**

Theresa Bennett spoke briefly about the micro-credential approval process and asked members' to be ready for a working meeting in April to finalize the approval process.

### **V. Other**

Members were advised that a proposed meeting calendar for FY17-18 would be presented for approval in May or June.

### **VI. Adjournment**

Due to insufficient members in attendance for a vote and approval, the meeting was ended by Theresa Bennett at 3:00 p.m.